

## Congregational Care



How we use your donations to live out the commandments of Jesus, the mission of Hillside, and the responsibilities outlined in Hillside's Standard of Procedure:

- Coordinate with the pastor and/or Clerk of Session to provide care for persons in the congregation with special pastoral needs
- Assist in ministering to members by sending cards, making telephone calls, sending "Thinking of You" cards, visiting sick and shut-ins, recording attendance
- Use attendance records for visitor and member follow-up
- Stock and inventory materials and supplies needed for church activities such as After Church Refreshments, dinners, receptions, etc.
- Plan, schedule and implement member and visitor functions such as luncheons, Christmas Dinner, Church picnic
- Assist with and coordinate receptions for funerals or memorial services as requested
- Encourage participation in Nurture Groups
- Work with Evangelism to welcome new members into the life of the church by hosting new member receptions and assigning new members to Nurture Groups

2021 Budget Request **\$1,850.00**

# 2021 Narrative Budget



## HILLSIDE PRESBYTERIAN CHURCH

### Ministry Projections



## Worship



The purpose of the Worship Ministry is to use the many gifts and talents of its members to plan and prepare the Sunday service so that the congregation may be led to praise and worship God. The service overall should highlight connections between worship, Christian life, witness, and service.

The music director in consultation with the Pastor, selects hymns, spirituals and other forms of congregational song, accompanied by an array of instruments.

The Worship Ministry is responsible for communion services, to include serving shut in members/friends of Hillside. This shall include the preparation of the elements and the enlistment and training of elders for serving the sacrament.

Due to Covid-19 the congregation is unable to meet in person, the Worship Ministry will plan and prepare a virtual service with the use of prerecorded or live footage shared via Facebook or other social media platforms.

- Compensating guest musicians and ministers
- Reimbursements of expenses of volunteers
- Maintenance of organ/piano twice a year (when needed)
- Maintenance of Bell/Chimes
- One license for Streaming/podcast (projecting/reprinting music)
- Flowers and other Worship supplies

2021 Budget Request **\$7,000.00**

## Christian Education

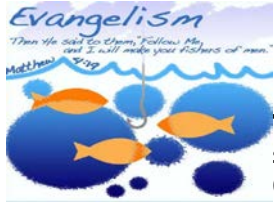


Christian Education Ministry goal is to nurture and guide the youth towards an understanding that God is at the center of every pursuit of Christian knowledge. CEM use Christian Educational Publications as a guide for teaching the youth and adult church school classes.

CEM works with other ministries by providing spiritual instructions to perform functions such as welcoming new members, gifts for high school graduates, food and refreshments, attendance incentives, and back to school supplies. A Zoom account was purchased to virtual assist leaders in continuing to virtually spread the Lord's word to the youth during these unprecedented times.

2021 Budget Request **\$3,000.00**

## Evangelism and Communication



*"As the Father has sent me, so I send you..."*  
John 20:21 (NRSV)

The members of Hillside are committed to sharing the good news of the sovereign love of God and calling people to active membership in the church. In 2021 the Evangelism and Communication ministry will leverage the foundation for evangelism and communication capabilities that were built in prior years and use your offering, time and talent to support the activities below. .



### Evangelism

- Maintain a program of telephone and personal visitation to visitors.
- Encourage members to bring prospective members to activities.
- Distribute materials telling about Hillside and its ministries.
- Assimilate new members into the full life of the church.
- Increase community involvement in church events.
- Keep current with the demographics of Hillside's community.

### Communication

- Publish the church newsletter and email blasts.
- Issue publicity releases.
- Maintain the outdoor marquee.
- Maintain the "Calling Post" facility.
- Maintain the church website.
- Publish the church directory.
- Prepare brochures telling about Hillside and its programs

2021 Budget Request \$2,000.00

## Administration, Finance and Stewardship



The Administration, Finance and Stewardship Ministry has been delegated by Session to manage daily operations and maintain office supplies and records, coordinate, plan and execute church events, assist with creating budgets, pay bills, oversee pay rolls, and track and record church income from donations and sales.

These tasks are assigned to three links of the ministry: administrative/staff, building and grounds and stewardship and finance. .Session assigns each committee a chair and/or co-chairs to complete duties outlined in Hillside's Standard of Operation Procedures. Each submits a proposed budget for its operation the coming fiscal year. The Total operation of the Administration, Finance and Stewardship and Ministry is approximately 92% of the Church's budget.

2021 Budget Request **\$257,600.00**